

CAMPUS SECURITY REPORT

West Virginia Junior College prepares the Campus Security Report annually to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

Procedures for students and others to report criminal actions or other emergencies occurring on campus:

It is the policy of this institution that should a crime occur on campus, the person knowledgeable of such crime should report the activity to the Director of the institution and to the local authorities. Should the Director of the institution be unavailable, report the incident to the Director of Student Services or other administrative personnel in the administrative offices. Local law enforcement can be reached by dialing 911. Further, it is the policy of the institution to assist any crime victims in reporting such incidence to the authorities and to assist in the receipt of first aid as needed.

If you are the victim of a crime or witnessed a crime, you may consider making a confidential report without revealing your identity (provided this is allowable under state law). The institution does not have pastoral and or professional counselors and therefore, does not have policies related to pastoral or professional counselors to inform persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

Also, because the institution has no law enforcement agency or security personnel, the institution has no relationship with State and local police and has no agreements with those police agencies to investigate alleged crimes. If a crime occurs on campus or on property immediately adjacent to campus, all crime investigations will be conducted by State or local law enforcement. All crimes should be reported to campus officials, state, or local police in an accurate and timely manner.

Timely Warning:

In the event that a situation arises, either on campus or on property immediately adjacent to campus that in the judgment of the Director of the school constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. This warning will be issued through the college e-mail system to all enrolled students, faculty, and staff.

Preparing and reporting the annual disclosure of crime statistics:

The institution's Compliance Officer annually discloses campus crimes, arrests, and referral statistics as outlined in the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act for the past three calendar years. The report is prepared by contacting local law enforcement agencies for a request of statistics related to crimes that have occurred on campus or on public property immediately adjacent to campus. Any crimes reported to campus officials are also included in the report. The last three year's crime statistics are listed at the end of this report.

The Annual Security Report is posted on the institution's website. Prospective students, new students, and new employees will receive a notice of the exact URL of the website and where the report is located on the site. Every year prior to October 1, students and employees will receive annual notice by campus email about the availability of the Annual Security Report on the institution's website. They will be encouraged to adhere to the provisions contained herein and to assist any fellow student, staff, or faculty member who may be in need of assistance. The institution compiles this report on an annual basis after the close of the prior calendar year.

Weapon Possession:

The possession, carrying and use of weapons, ammunition, or explosives is prohibited on West Virginia Junior College owned or controlled property. The only exception is for authorized law-enforcement officers or other persons specifically authorized by the School. Failure to comply with the WVJC weapons policy will result in disciplinary action against violators.

Campus Security and Access:

The building facilities will be unlocked up to 30 to 60 minutes prior to the beginning of the first scheduled class and shall remain unlocked up to 30 to 60 minutes after the last scheduled class. It should be noted that the last scheduled class generally ends sometime between 9:00 p.m. and 10:00 p.m. in the evening. Only students, staff, faculty, and their guests will be allowed on the premises during these hours. No loitering will be tolerated. The institution does not have campus residences.

Campus Security Programs:

The institution will provide on an annual basis a program of campus security, crime prevention, and drug and alcohol abuse prevention. This program should include a portion specific to the prevention of rape and other sex offenses. The institution will attempt to get a local law enforcement officer to assist in this presentation. This program is designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others. The institution does not maintain any off campus student organizations or facilities.

The possession, sale or furnishing of alcohol on campus is not permitted. Also, the possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Violators are subject to institutional disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal and will not be tolerated under any circumstances. The institution encourages students, staff, and faculty to refer to the Statement of Drug Free Workplace and Institution of Higher Education for all policies regarding the possession, use, or sale of alcoholic beverages, or illegal drugs.

Institution's Sex Offense Policy:

A sex offense is any sexual act directed against another person, forcibly and or against that person's will; or non-forcibly or against the person's will where the victim is incapable of giving consent. West Virginia Junior College will not tolerate sexual assault or abuse, such as rape (including acquaintance rape) or other forms of nonconsensual sexual activity. These acts degrade the victims, our community and society in general.

Should a rape occur, the following steps should be taken:

Get to a safe place as soon as possible; Try to preserve all physical evidence; Contact the police. Rape is a crime: it is important to report it. If you so desire, the school will assist you in notifying authorities; Get medical attention as soon as possible; Contact a close friend who can be with you for support; 6) Consider talking to a counselor.

The institution offers on an annual basis, a sexual assault program that promotes the awareness of rape, acquaintance rape and other forcible and non-forcible sex offenses. This program will be conducted by a law enforcement official whenever possible.

If a sex offense should occur, it should be reported to the Director of the institution and to the local authorities. Should the Director of the institution be unavailable, report the incident to the Director of Student Services or other administrative personnel in the administrative offices. Local law enforcement can be reached by dialing 911. Further, it is the policy of the institution to assist any crime victims in reporting such incidence to the authorities and to assist in the receipt of first aid as needed. The institution does not have counseling, mental health or other student services for victims of sex offenses, however to the greatest extent possible appropriate counselors should be contacted to assist in the receipt of first aid as needed and to assist the victim with his/her emotional concerns. Additionally,

campus officials will assist in contacting local police authorities immediately, if the student victim so chooses, to ensure the preservation of evidence for criminal charges.

Should a sex offense occur on campus and be subsequently reported to the police, the institution will, if reasonably possible, make adjustments to the student/victim's academic situation.

During any disciplinary proceedings, the accuser and the accused are entitled to the same opportunities to have others present during that proceeding and both the accuser and the accused will be informed of the outcome of those proceedings. A student found guilty of violating the institution's sex offense policy will be expelled from school and could be criminally prosecuted. Both accused and accuser may provide witnesses to the director prior to this decision. The accused and the accuser will both receive the director's decision, which is final.

Upon written request, the institution will disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the institution against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the institution will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Sex Offender Registration:

In accordance with the Campus Sex Crimes Prevention Act (CSCPA) of 2000 which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the institution is providing a link to the West Virginia State Police Sex Offender Registry where information about registered sex offenders can be obtained. This act requires institutions to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution in that State at which the person is employed, carries a vocation, or is a student. Follow the link to access West Virginia's State Police Sex Offender's Registry: <http://www.wvstatepolice.com/sexoff/>.